

Risk assessment for Duke Street Church

Company name: Duke Street Church

Assessment carried out by: Matt Bailey

Date of next review:

Date assessment was carried out: 07 Jan 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Virus on surfaces	All present	Cleaning of all public surfaces three times a week and before and after services Cleaning of toilets after each use Deep clean surfaces after services and leave auditorium for min 48 hours		Cleaner, staff & visitors	In place	
Introduction of bacteria	All present	2m social distancing Mark out safe queuing distances Welcome team member outside to remind and enforce if necessary		Self	In place	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		Ensure all use hand sanitiser on entering the building				
Cross contamination between visitors	All	<p>Increased gap from platform to front row (min 4m)</p> <p>Separate 2m spaced seating in allocated spaces upstairs and downstairs.</p> <p>Doors and some windows opened to improve ventilation.</p> <p>Choose one point of entry into the church to manage flow of people and indicate this with notices, keeping emergency exits available at all times.</p> <p>Separate entrance and exit for guests. Upstairs through foyer, downstairs through Quadrant Road.</p> <p>Separate entrance through car</p>		MB / RB / Welcome team	In place	

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
		<p>park for pre-schoolers. Put up notices to remind visitors about important safe practices Reminder from front before event starts of requirements and in confirmation email. Ensure households stay together One family only in Bawl Room Non-participants to wear face-coverings (except for those exempt) at all times Guests encouraged to leave the premises immediately after the service at the direction of a steward Use of anti-viral fogging machine if 48 hours break not possible.</p>				

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Set Up	All	Set up team to sanitise their hands before touching all music / tech equipment before and after use Brief the team and check location ahead of session		Self	In place	
Cross Contamination to Over 70s	Vulnerable	Vulnerable discouraged from attending. Those that do come at their "own risk." Those working with COVID patients discouraged.		MB	In place	
Cross Contamination from children	Vulnerable/compromised adults	Lower risk. Family groups permitted if sat together without mingling households		Self	In place	
Untracked spread of COVID-19	All	Entry only by advance sign-up list NHS COVID QR Code available at entrance		MB	In place	